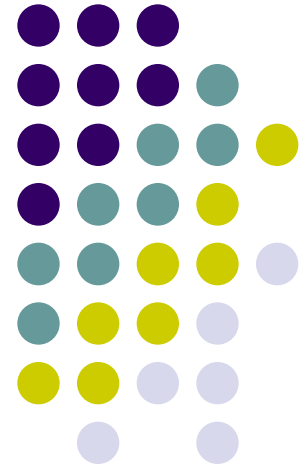
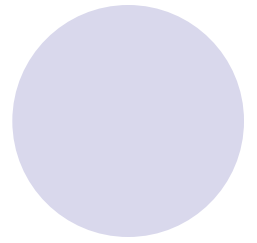
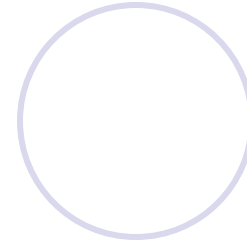
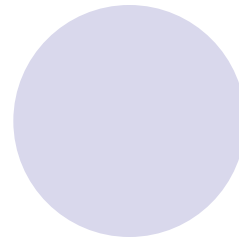
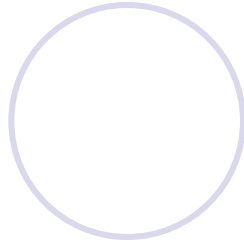
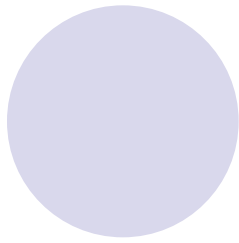




**AL GHURAIR IRON & STEEL LLC
ABU DHABI, UAE**

Visitors Guide





AGIS : KEY CONTACTS

Office Address: Al Ghurair Iron & Steel LLC
P.O. Box. 106065, ICAD-1,
Abu Dhabi, UAE www.agis.ae
E-Mail: info@agis.ae

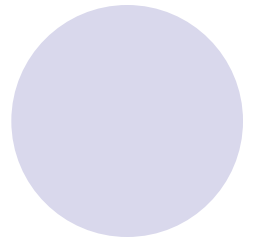
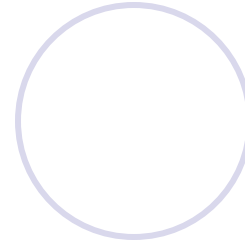
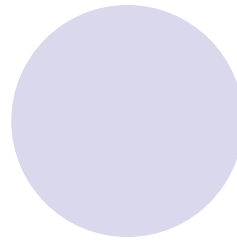
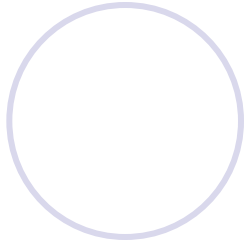
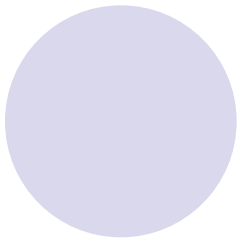
FRONT OFFICE	-	+971 2 659 3400
MAIN GATE OFFICE	-	+971 2 659 3470
Mr. SHIBU P. JACOB (Head – HR & Administration)	-	+971 50 220 3405
Mr. RASHID ALI (Assistant Manager – HR)	-	+971 50 220 3296
Mr. SHIHAB EL DEEN (PR Officer)	-	+971 50 220 3410
Mr. JAYESH SADHANANDAN (Executive – Administration)	-	+971 50 220 3360



UNITED ARAB EMIRATES

Geography

The UAE is located in the Middle East, on the Arabian Gulf between Oman, Saudi Arabia and Qatar. The geographical region of the UAE is around 80,000 square kilometres stretching from the Indian Ocean in the east to the Empty Quarter in the west, and from the mountains of the Sultanate of Oman in the south, to the Arabian Gulf in the north. It has a population of approximately 3.5 million people with more than 70% of its population made up of expatriates. The majority of expatriates come from India, Pakistan, Bangladesh and Philippines also from many other countries such as Egypt, Lebanon, Sudan, United Kingdom and North America.



Geographical Map





History

The UAE was founded in December 2, 1971 by the late His Highness Sheikh Zayed Bin Sultan Al Nahayan. The current president of the UAE is His Highness Sheikh Khalifa Bin Zayed Al Nahayan. The UAE is a founding member of the Gulf Co-operation Council (GCC). The capital of the UAE is Abu Dhabi; its religion is Islam; and Arabic is its official language. The country is made up of seven Emirates: Abu Dhabi, Dubai, Sharjah, Ras al Khaimah, Ajman, Umm Al Quwain, and Fujairah. Abu Dhabi and Dubai are the two main cities in the UAE. Abu Dhabi is the centre for oil and gas operation administration, while Dubai is acclaimed internationally for its trade-related achievements, tourism and world class sporting events. Today's UAE is a dynamic and modern country with contemporary infrastructure.



Time Zone

The UAE follows the Greenwich Mean Time (GMT) plus 4 hours. UAE does not follow the Day Light Savings Time.

Temperature

In May to September, the climate in the UAE is hot and humid with temperatures ranging from 40-45⁰ Centigrade (104-113⁰ Fahrenheit) with humidity in excess of 90%. Oftentimes, in the latter summer months, the temperatures exceed 50⁰ Centigrade (122⁰ Fahrenheit). In the month of October through April, the temperature in the morning and late evening is cool, and midday temperature ranges from 20-35⁰ Centigrade (68-77⁰ Fahrenheit).

Rainfall is rare. In summer, high winds can create sandstorms that last more than one day. During these times, do observe any side effects you may have such as eye irritations and increased allergy and sinus problems.



Languages Spoken

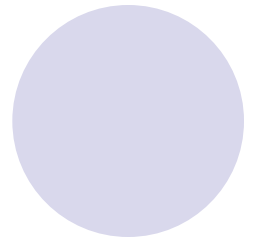
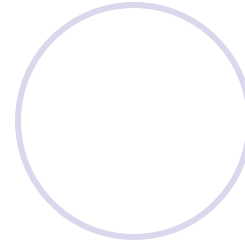
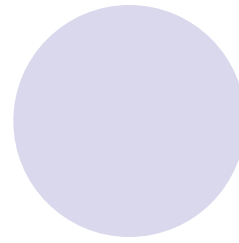
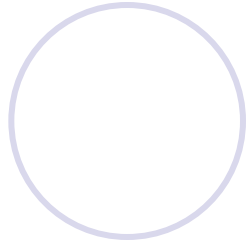
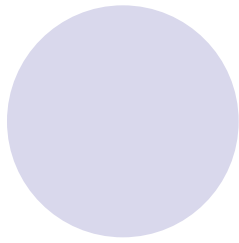
Arabic is the official language of the country. You will find varying levels of the English language spoken from not-at-all, to a little bit, to extensive. However, in most modern establishments such as hotels, shopping malls, markets, and many restaurants, you will find English a common language.

Currency

UAE currency is in Dirham (USD.1=AED.3.68). International credit cards such as Master Card, VISA and their affiliates are accepted in UAE. Most cities have branches of the major national banks and their ATM's. Most commercial banks are open from 08.00-13.00 on weekdays and 08.00 – 12.00 on Saturdays. Friday is a holiday. There are many money exchanges across the country where major currencies can be exchanged.

Transport

All cities are well connected by roads. In UAE we drive on the RIGHT side of the road, and similarly pedestrians walk to the right of the pavement. Crossing is permitted only at pedestrian crossings. Generally taxis are available via the concierge in your hotel. Metered Taxi services are available everywhere. Intercity and city bus services are also available. The public transport of the country includes a wide network of Public buses, marine transport services and the Metro which is handled by the Department of Transport in Abu Dhabi and by the RTA in Dubai.



Alcohol & Drugs

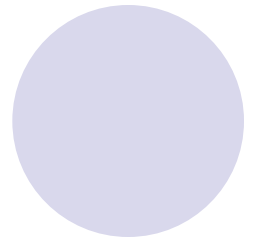
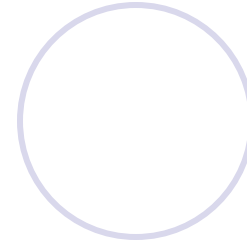
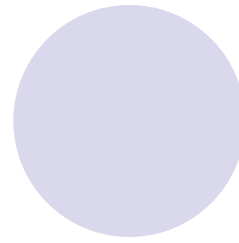
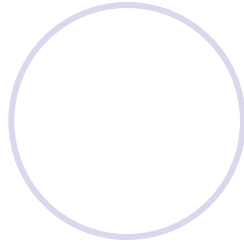
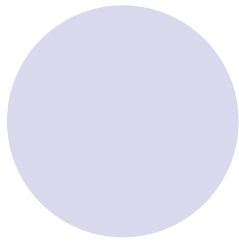
Muslims are prohibited from alcohol consumption. Alcoholic drinks are available to foreigners in private clubs, hotels, and restaurants in hotels. Any sale or trade of alcohol is punishable by law in UAE. Any kind of Narcotics drugs are strictly prohibited and severely punishable in UAE.

Smoking

Smoking is banned in most eating establishments and in all hotel rooms and airports (although most restaurants do have a smoking section which should be asked for when being seated)

Crime:

UAE is relatively a safe country. Surveillance cameras are fitted at many public places. In case of any emergency call police (999)



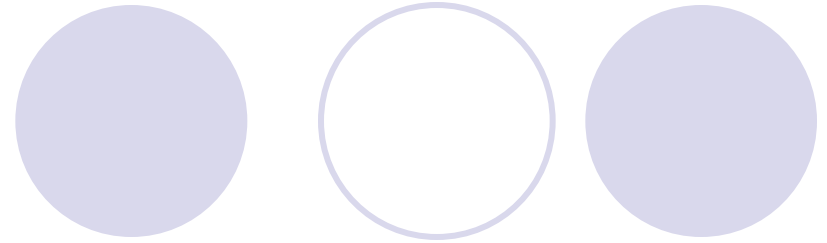
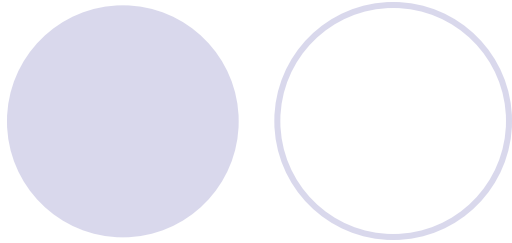
Dress Code

UAE male nationals wear traditional attire known as khandora or dishdasha. UAE female nationals wear a black robe known as abaya. Muslim expatriates wear their native country's traditional attire, while non-Muslim expatriates are dressed in western attire.

In respect of the UAE culture and religion, expatriates are advised to dress conservatively.

In consideration of the culture and climate, below are some clothing guidelines for expatriates:

- Men should always wear a shirt in public.
- Women should keep their shoulders covered, should avoid exposing their knees or have low-cut necklines.
- Shorts are generally not acceptable for men or women in public areas.

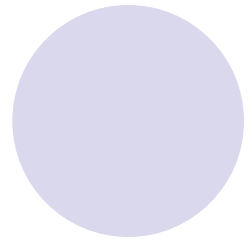
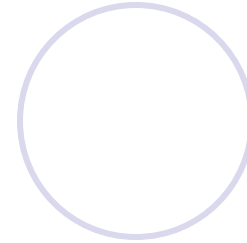
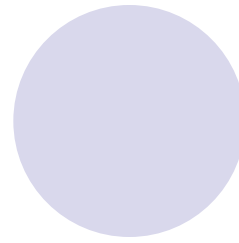
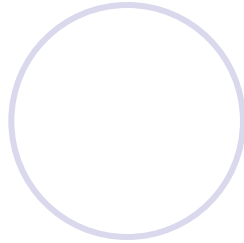
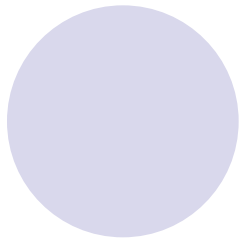


Religion and Ramadan

The UAE is a Muslim based country tolerant of other religions. Therefore, you will find Christian churches, Hindu Temples and other worship places. Ramadan is a very special time for Muslims, the ninth month of the Muslim lunar calendar. In consideration of Ramadan, hours of operation for businesses are typically reduced. Therefore, if you need to conduct any business during Ramadan, always check to verify the adjusted hours of operation.

Tips for Non-Muslims during Ramadan:

- Do not consume food, beverages, and smoking openly during the day.
- All eating establishments will be closed until sunset; and many stay open into the early morning hours.
- Most hotels will serve food in a location not in the public view during the daylight hours.
- Most hotels will not serve liquor during the month of Ramadan.
- Since cultural consciousness is also high during the month, non-Muslims should dress and behave modestly to avoid causing offence. Avoid loud conversation or noise.



Health Tips

Please obtain good travel insurance to cover medical expenses if the need arises prior to departure.

UAE has a relatively salubrious climate and levels of water treatment, hygiene and so forth make it a reasonably safe destination. Tap water is potable throughout the country. Hotel food is hygienic.

People allergic to dust may use Dust masks.

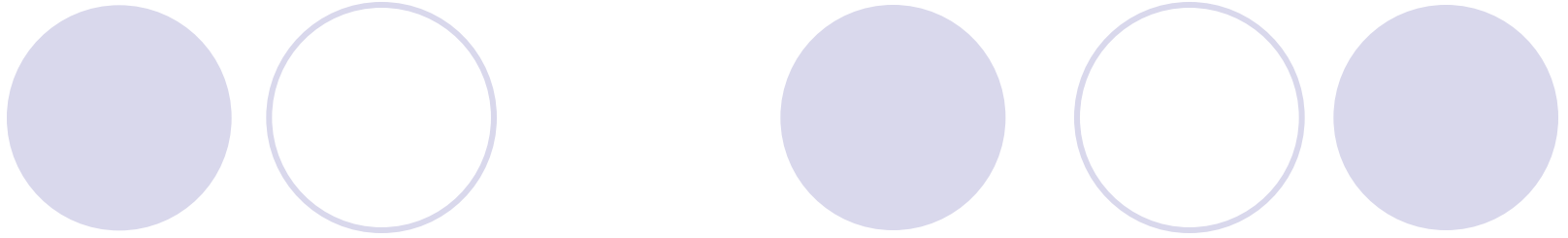
During summer, it is better to carry sunscreen lotion.

Electrical Supply for Appliances

The electrical supply for appliances in the UAE is 220-240 volts, and 50 cycles.

UAE plug sockets look like below (Category I).





Before Arrival

Please check your Passport, visit/tourist/service visa and return ticket before travel.

Citizens or Residents of some countries can obtain visit visa on arrival at UAE airports. Confirm with the airline, UAE embassy, or UAE immigration department before travelling, though information about this type of visa seems to be sketchy (possibly to allow passport control officers more flexibility in admitting or rejecting travelers when they arrive in the UAE).

Keep the contact details of your Embassy handy for any assistance in the UAE.



Telephone Dialling Information

International: Dial 00 + Country code + area code + number

Local Landline: Add a "0" + area code + number (i.e. 0X-XXXXXXX)

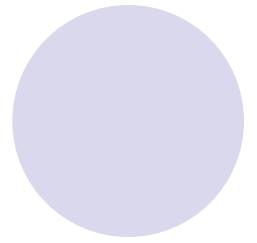
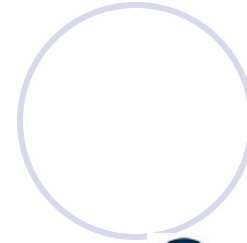
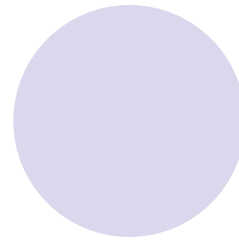
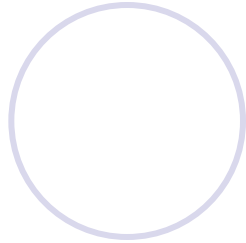
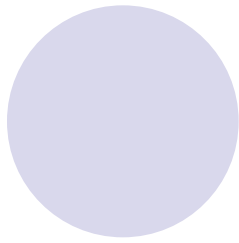
Local Mobile: Add a "0" + number (i.e. 0XX-XXXXXX)

Public telephone services can be availed using prepaid cards which are available at most of the shops

Mobile phone & Internet Services

ETISALAT & DU are the service providers in UAE.

Prepaid SIM cards and recharge coupons are available at most shops on production of Passport copy.



AIRPORTS



Abu Dhabi (35 km from city)

+971 2 575 7500

Dubai (135 km from Abu Dhabi)

+971 4 224 5555

Sharjah (145 km from Abu Dhabi)

+971 6 558 1111

HOTELS



Al Diar Dana Hotel, Tourist Club Area, Abu Dhabi

+971 2 645 6000

Howard Johnson, Khalifa Street, Abu Dhabi

+971 2 671 0000

Beach Rotana Hotel

+971 2 644 3000

Abu Dhabi National Hotel Co.

+971 2 444 7228

Hilton Abu Dhabi

+971 2 681 1900

Le Meridien, Tourist Club Area

+971 2 644 6666

L'Arabia Hotel Apartments, Abu Dhabi

+971 2 553 2532

Emirates Palace Hotel, Abu Dhabi

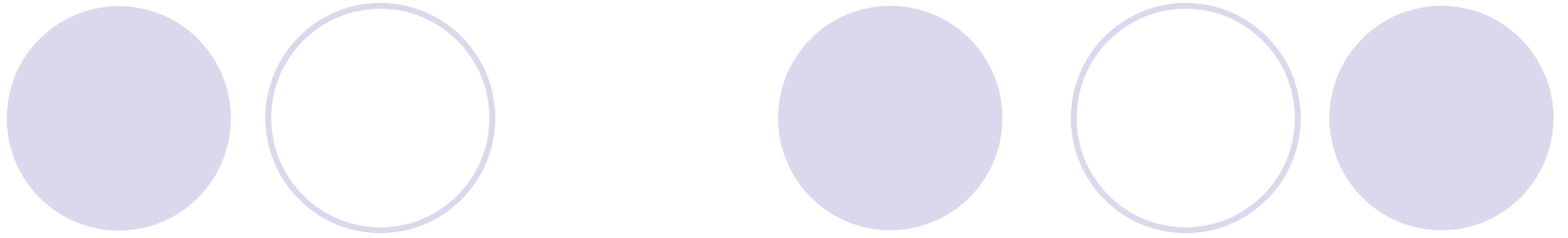
+971 2 690 9000

Novotel / IBIS, Abu Dhabi Gate

+971 2 508 9999

Al Maha Arjaan by Rotana, Abu Dhabi

+971 2 610 6612

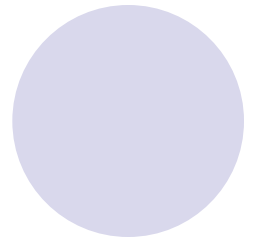
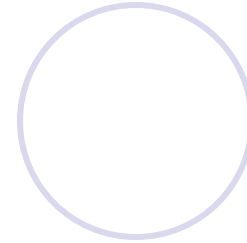
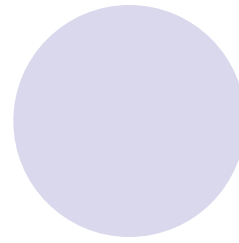
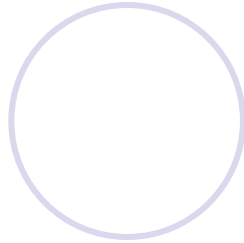
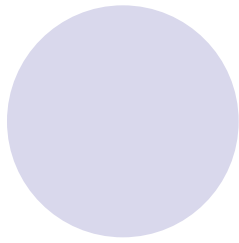


 **EMERGENCY NUMBERS** 

Police : 999

Ambulance : 998

Fire Service : 997



HOSPITALS



Ahalia Hospital, Opp. Bank of Baroda, Hamdan, Abu Dhabi

+971 2 626 2666

Al Mafraq Hospital, Mafraq, Abu Dhabi

+971 2 501 1111

Lifeline Hospital, Hamdan Street, Muroor Road, Abu Dhabi

+971 2 633 5522

Lifeline Hospital, Mussafah

+971 2 555 7711

Mussafah Ahalia Medical Centre

+971 2 550 6691

New National Medical Centre, Mussafah

+971 2 552 0100

NMC Speciality Hospital, Opp. Etisalat, Electra Zayed II, Abu Dhabi

+971 2 617 9728

Sheikh Khalifa Medical City, Bateen Street, Al Manhal, Abu Dhabi

+971 2 610 2000

Top Care Medical Centre, ICAD

+971 2 550 0620



Embassies

Embassy of India

Rashid Bin Saeed Al Maktoum Street, Al Safarat,
P.O. Box 4090, Abu Dhabi
Phone: +9712 4492700
Fax: +9712 4444685 / +9712 4447768
Website: www.indembassyuae.org
Email: indiauae@emirates.net.ae

Embassy of Japan

P.O. Box 2430, Abu Dhabi, UAE
Phone: (971-2) 4435696
Fax (971-)4434219
Email: embjpn@japanembassyauh.com

Embassy of Pakistan

Plot No: 2, Sector W59, P.O.Box.846,
Diplomatic Enclave,
Near Sheikh Zayed Military Hospital,
Abu Dhabi, United Arab Emirates
Tel. +971 2444 7800, Fax: +971 2444 7172
Website: <http://www.pakistanembassyuae.org>
E-Mail: parepabudhabi@pakistanembassyuae.org

Embassy of Egypt

Mail Box: 4026, Abu Dhabi
Phone: (971-2)4445656 –(971-2) 4445666
Fax: (971-2)4449878

Embassy of the Syrian Arabic Republic

Old Airport Road, Diplomatic Area, PO.4011
Abu Dhabi, United Arab Emirates
Tel: +971 (2) 444-8768, **Fax:** +971 (2) 444-9387
Website : www.syrianembassy.ae
E- Mail : info@syrianembassy.ae

Embassy of Australia

Level 8, Al Muhairy Centre
Zayed the First (7th) Street
PO Box 32711, Abu Dhabi
Phone: +971 2 401 7500
Fax: +971 2 401 7501
E-mail: abudhabi.embassy@dfat.gov.au

Embassy of South Korea

PO Box 3270 ,Abu Dhabi
Phone:+971-2-4435337
Fax:+971-2-4435348,+971-2-4450160
Email: keauhlee@emirates.net.ae

Embassy of Russia

Address: Abu Dhabi, P.O. box 8211,
Khalifa Street, East Plots,
Phone: (971)-2-672-17-97
Fax: (971)-2-678-87-31
Web: <http://www.uae.mid.ru>
E-mail: uaeruss@hotmail.com

Embassy of Saudi Arabia

PO Box 4057, Abu Dhabi
Phone:+971-2-4445700,
Fax:+971-2-4448491

Embassy of Bangladesh

Villa No. 21, Plot No.W-14/01,
Al Rowdha Area, Delma Street,
P.O. Box 2504, Abu Dhabi, UAE.
Tel: +971-02-4465100 **Fax:** 02-4464733
Website : www.bdembassyuae.org
E-mail : bdootabudhabi@bdembassy.ae

Embassy of the Republic of Sudan

P.O. Box: 4027, Abu Dhabi
United Arab Emirates
Phone : +971 (2) 666-6788, +971 (2) 444-6699
Fax : +971 (2) 449-0530
Website : www.mfa.gov.sd
E-mail : sudembii@emirates.net.ae

Embassy of Democratic Socialist Republic of Sri Lanka

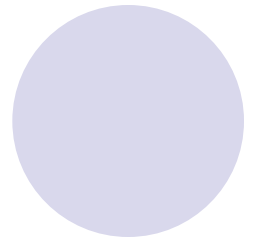
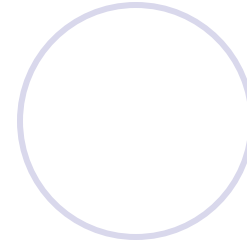
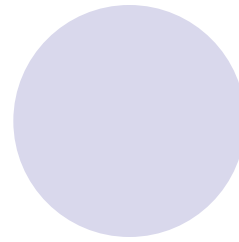
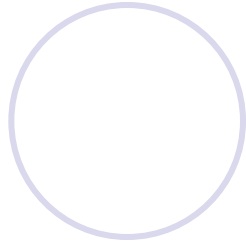
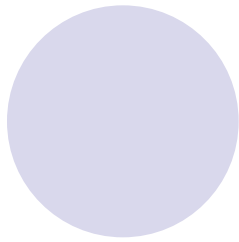
Villa No. 03, Sector E-4, Madinat Zayed,
P.O. Box 46534, Abu Dhabi – U.A.E.
Tel : +971-2-631 6444, Fax: +971-2-633 1661
Website : <http://www.srilankaembassyuae.com>
E- Mail : lankemb@emirates.net.ae,
slemlab@emirates.net.ae

Embassy of Nepal

Villa # 52 (A), E-4/02, Madinat Zayed, Muroor
Road,
Opposite to Madinat Zayed Shopping Centre
(Behind Etihad Airways Building)
P. O. Box: 38282, Abu Dhabi, United Arab
Emirates
Tel: +971 2 634 47 67, **Fax:** +971 2 634 44 69
Website : <http://www.nepalembassyuae.org>
E- Mail : info@nepalembassyuae.org

Embassy of the Philippines

Villa No. 8, Street 8, Sector 94, Zone 2
P.O. Box 3215, Abu Dhabi, United Arab Emirates
Tel. +971 2 639 0006, **Fax.** +971 2 639 0002
Website : www.philembassy.ae
E- Mail : auhpe@philembassy.ae



We wish you a safe journey

THANK YOU